**Corpus Donation Letter Format**

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|  Name of Donor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address of Donor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PAN of Donor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_To,The \_\_\_\_ Charitable Trust (Name of the Trust)Address of Trust \_\_\_\_\_\_\_\_\_\_\_\_Subject: Donation towards Corpus Fund to your trustDear Sir,We are making a donation to your esteemed trust through RTGS/NEFT/IMPS/Cheque No. \_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_ of the bank \_\_\_\_\_\_\_\_\_\_\_\_ for a sum of Rs. \_\_\_\_\_\_\_\_\_\_(Rupees in words \_\_\_\_\_\_\_ only).This donation is made by us with a specific direction that it shall form part of the corpus of your trust and shall be utilised accordingly. Please accept the donation and issue a donation receipt for the same. My PAN is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.Please do the needful and oblige.Regards,Yours Truly,(\_\_\_\_\_\_\_\_\_\_\_\_) Name of the DonorDate: \_\_\_\_\_\_\_\_\_Place: \_\_\_\_\_\_\_\_\_\_Find enclosed: 1. PAN Card copy 2. Aadhar Card Copy 3. Cheque  |