**Corpus Donation Letter Format**

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| Name of Donor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address of Donor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  PAN of Donor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  To,  The \_\_\_\_ Charitable Trust (Name of the Trust)  Address of Trust \_\_\_\_\_\_\_\_\_\_\_\_  Subject: Donation towards Corpus Fund to your trust  Dear Sir,  We are making a donation to your esteemed trust through RTGS/NEFT/IMPS/Cheque No. \_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_ of the bank \_\_\_\_\_\_\_\_\_\_\_\_ for a sum of Rs. \_\_\_\_\_\_\_\_\_\_(Rupees in words \_\_\_\_\_\_\_ only).  This donation is made by us with a specific direction that it shall form part of the corpus of your trust and shall be utilised accordingly. Please accept the donation and issue a donation receipt for the same. My PAN is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  Please do the needful and oblige.  Regards,  Yours Truly,  (\_\_\_\_\_\_\_\_\_\_\_\_) Name of the Donor  Date: \_\_\_\_\_\_\_\_\_  Place: \_\_\_\_\_\_\_\_\_\_  Find enclosed: 1. PAN Card copy 2. Aadhar Card Copy 3. Cheque |